Group Contract

# Contact Information

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Email | Phone (optional) | Social Media |
| Anna Francesca Dela Cruz | afgdela-cruz@myseneca.ca | 647-869-6428 |  |
| Gulpreet Kaur | gkaur532@myseneca.ca | 437-499-3339 |  |
| Irish Banga | ibanga1@myseneca.ca | 437-599-8400 |  |
| In Tae Chung | itchung@myseneca.ca | 416-804-3377 |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

# Professionalism

As a member of this group, I will conduct myself in a professional manner, just as I would in the workplace. I will abide by the decisions of the group and participate in the group activities to the best of my ability. I will strive to be pleasant and treat my fellow group members with respect. Should conflict arise, I will do my best to overcome it and put it behind us.

**INITIALS:** ADC, GK, I.B., IC

# Group Meetings

All group members agree to meet in the assigned class time.

In addition, they agree to participate in \_1\_ meeting(s) per week outside of class time.

Individual contributions will be completed by \_Sunday\_ and the group submission will be completed by \_the respective milestone due date\_.

For the preparation of group submissions, the group will meet \_Thursdays or Weekends\_ via \_Teams or in-person meetings.

**INITIALS:** ADC, GK, I.B., IC

# Work Distribution

Work will be distributed during a weekly group meeting where members pick the work that they are best equipped to do. Members will make every effort to distribute the work evenly amongst the group members.

**INITIALS:** ADC, GK, I.B., IC

# Plagiarism

The group will submit only work done by the members of the group. The group will not post their workshops, assignments or other work on the internet or distribute it to others in any other manner.

**INITIALS:**  ADC, GK, I.B., IC

# Consequences

A group member who is often late for meetings or absent shall \_be reported to the professor\_.

A group member who fails to complete their chosen work on time shall \_get a “pass” two times, but if repeated, they will be reported to the professor\_.

A group member who submits substandard work shall \_be tasked with re-doing the work until it’s satisfactory\_.

If a group member does not pick a fair share of the work the group shall \_be assigned more work by the group until work is assigned fairly\_.

If a group member does not treat their fellow group members with courtesy and respect the group shall \_be reported to the professor \_.

**INITIALS:** ADC, GK, I.B., IC

# Conflict Resolution

In the event, there are interpersonal issues within the group or if a member does not meet their commitments, the group shall \_communicate respectfully and openly in a meeting. If issues remain unresolved, the professor will be asked to intervene\_.

**INITIALS:** ADC, GK, I.B., IC

# Other Rules

N/A

**INITIALS:** N/A

# Signatures

By signing below, I agree to abide by the group contract.

DATE: June 25, 2023

Print Name: Anna Francesca Dela Cruz Signature: Anna Dela Cruz

Print Name: Gulpreet Kaur Signature: Gulpreet Kaur

Print Name: Irish Banga Signature: Irish Banga

Print Name: In Tae Chung Signature: In Tae Chung